

Mount Gambier A & H Society

1 Pick Ave, Mount

Gambier SA 5290

Phone: 8725 1873

[admin@mgshow.com.au](mailto:admin@mgshow.com.au)



## **Job Description: Grounds Person**

### **Background**

The Mount Gambier A & H Society established in 1860 is responsible for providing a two-day spring show and managing 72 acres of grounds. The show which takes place on the third Friday in October (after the first full week) each year attracts around 10,000 visitors and exhibitors.

Further background about the Society, its history and the annual show can be found on the website [www.mgshow.com.au](http://www.mgshow.com.au)

The Society is run by a large team of volunteers, sponsors, and exhibitors. The maintenance, grounds keeping and preparing for events is a year-round activity that centres around our annual spring show.

### **The Person**

The Mount Gambier A & H Society are looking to fill a Permanent/Part-Time position of 20 hours per week. With the position being responsible for all grounds management & maintenance as well as assisting in planning the annual show.

We are seeking a multi-skilled individual with the ability to manage our large grounds and facilities. The ideal candidate will have experience with plant and machinery maintenance, general 'handy-man' qualities as well as gardening and weed control.

The successful candidate will need to display excellent time management and be able to work flexible hours as there is a high demand leading into the show, and over the two-day event.

Highly regarded qualities include:

- Must have current drivers' licence.
- Previous experience working as a gardener, grounds maintenance person.
- Flexible and multi-skilled with a range of experience in horticulture.
- Sound plant knowledge.
- Chemical Card preferred but not essential.
- Working at heights preferred but not essential.
- License to operate Front End Loader (can be negotiated with additional support & training).
- Chainsaw Operation preferred but not essential.
- Ability to work unsupervised and provide supervision for volunteers onsite.
- Demonstrated ability to apply safe work practices.
- Good problem-solving skills.
- A positive "Can Do" attitude and self-motivated
- Effective communication skills.
- Ability to work in a team

**Line Management:**

The successful candidate will be responsible to the Society's Management Committee and answer directly to the President of the Mount Gambier A & H Society.

**Duties of the Grounds Person:**

The Grounds Person will be expected to undertake the following specific duties:

- Mowing, whipper snipping, minor tree work, small tree removal & weed control
- Car park, oval and large grassed area maintenance using tractor and slasher
- Conduct general repairs and maintenance of buildings, fences, and infrastructure
- Administer repairs and/or maintenance to tools, equipment, and machinery
- Manage rubbish removal for the site
- Painting
- Basic plumbing
- Basic carpentry
- Welding
- Some cleaning from time to time.
- Liaise with outside tradespersons from time to time.
- Regularly liaise with and provide support to the Buildings & Grounds Committee and other nominated volunteers.
- Monitor & comply with all legislation, regulations and government guidance that may impact the Society and its activities such as Work, Health & Safety.
- Keep maintenance & chemical spraying records.
- Other activities at the direct of the society and management committee.

Some training available by negotiation.

Applications to include resume and cover letter, emailed or posted to:

President

Mount Gambier A & H Society

PO Box 106,

Mount Gambier SA 5290

Email: [admin@mgshow.com.au](mailto:admin@mgshow.com.au)

Applications close Monday December 4th, 5pm.